

# RESERVATIONS REQUEST FORM

Creek County Fairgrounds

17808 W. Hwy 66

Kellyville OK 74039

918-224-2192 bookings - 918-724-3631 manager

Private Event

Public Event

Business/Organization Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

Contact E-mail Address \_\_\_\_\_

Event Name/Type \_\_\_\_\_

Date of Event \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Expected # attending \_\_\_\_\_

Building Needed	Number of Days	Instructions	Rental Amount
<b>Front Dining Hall</b>			
<b>Kitchen</b>			
<b>Small Commercial</b>			
<b>Main Arena</b>			
<b>Multi-Plex</b>			
<b>Outside Grounds</b>			
<b>Entire Facilities</b>			
<b>Early Set-Up Fee</b>			
<b>Stage</b>			
<b>Portable Bleachers</b>			
<b>Sheep &amp; Hog Pens</b>			
<b>Panels/Gates</b>			
<b>Bucking Chutes/Alley</b>			
<b>Calf Roping Chute with Alley</b>			
<b>Tractor Rental with Driver</b>			
<b>RV Parking</b>			
<b>Alcohol Fee &amp; Security</b>			
<b>Cleaning Fee</b>			

Would you like your event placed on the marquee?      YES      NO

Marquee wording: \_\_\_\_\_

Requests for alcohol and reservations more than six (6) months in advance must have Fairboard approval.

**NOTE:** Deposit must be paid at time of reservation to secure date. Final balance must be paid thirty (30) days prior to event date or your event will be cancelled.

\_\_\_\_\_  
REPRESENTATIVE SIGNATURE

\_\_\_\_\_  
DATE